

# PRONTO xi

Platform Overview



# Forms management

Part of Foundation



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## Disclaimer

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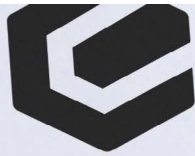
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## Forms management

TrueForm Neo

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**HexTech**

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# INVOICE

**TO**

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water VIC 0358

**Project**

## Description

Equipment Rental

Network Switch

Delivery

## Payment Information

Please Pay within 30 days of  
receiving this invoice to avoid  
There will be a 1.5%

# Forms management

Design, produce and distribute documents aligned to your brand with TrueForm Neo, a user-friendly forms management solution



## TrueForm Neo

TrueForm Neo allows you to format and personalise your customer-facing and business documents and distribute them from Pronto Xi.

### Form designer

With an intuitive design interface, TrueForm Neo simply creates high-quality, professional forms, including invoices, statements, purchase orders, credit notes, picking slips, pay slips and many others.

Accurately position boxes, lines, graphic elements and images such as logos to ensure a professional-looking output.

### Barcodes

TrueForm Neo offers native barcode support, so any piece of data, such as an item code, customer code or invoice number, automatically converts into a barcode or QR code format at print time.

## Pagination control

TrueForm Neo handles all pagination requirements, giving you complete control over your page design.

## Templates

With a range of standard templates in both landscape and portrait formats, TrueForm Neo gets you up and running quicker with key business forms. Templates include:

- Sales Order Quotation
- Sales Order Picking Slip
- Sales Order Delivery Docket
- Sales Order Confirmation
- Sales Order Tax Invoice
- Sales Order Credit Note
- Sales Order Transfer
- Payment Summaries
- Overdue Letters
- Purchase Order
- Customer Statement
- EFT Remittance
- Pay Slip
- Advanced Warehouse Picking Slip
- Consignment Note
- Work Order Job Card
- Plant Work Job Sheet
- Progress Claim Invoice
- Service Docket
- Work Instructions

All standard templates contain alternate row shading for the detail area of the forms, placeholders for logos, and data mapping from standard Pronto Xi fields.

## Conditional display

Data, static text and graphic formatting can be made conditional on data within the form, enabling businesses to operate in multiple languages, use different logos for different trading names or suppress certain fields for particular customers.

## Printer queue management

Managed as part of a central server component, TrueForm Neo can manage print queues so you can control an array of functions, including printer queue configuration and the management of log files.

## Form output management

By converting manual procedures into a single automated electronic process, TrueForm Neo efficiently distributes business documents.

Key features include:

- an intuitive interface to define document distribution rules and workflow
- simplified print queues
- seduced (or eliminated) physical document storage and distribution costs
- automatic conversion of raw Pronto Xi data into professionally published PDFs for distribution
- dynamically defined document names and save locations for simple archiving

You can email any Pronto Xi document or report directly from Pronto Xi, reducing printing and postage costs, and the labour costs of folding, addressing and posting documents. By fully automating document delivery, you also reduce the time it takes to do a monthly statement run from days to minutes.





## About us

# PRONTO

SOFTWARE

We are an Australian developer of award winning business management and analytics solutions. Pronto Xi, our Enterprise Resource Planning (ERP) software, integrates accounting, operational and mobile features in a single system – optimising business processes and unlocking actionable insights. That's why for more than 45 years, over 1,500 Australian and global organisations, across a wide range of industries, have trusted Pronto Xi to simplify their most complex challenges.

With headquarters and our Development Centre located in Melbourne, we have support offices and consultants based across Australia, as well as a global network of Resellers and Solution Partners. Specialised business units within Pronto Software have the expertise to assist you with pivotal technology – Digital Transformation with Pronto Woven, Cloud and Hosting services with Pronto Cloud and Business Intelligence solutions with Pronto iQ.

When you choose Pronto Software, you gain a team with deep industry experience, giving us the ability to understand your specific needs and build innovative solutions that drive business growth and revenue.

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