

# PRONTO xi

Applications Overview



## General Ledger

Part of the Financials application

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# General Ledger

## General Ledger is at the heart of your Enterprise Resource Planning system

General Ledger is a comprehensive solution for your business, capturing all financial transactions processed in other Pronto Xi modules.

Key features include:

- handles the financials across multiple companies, divisions and cost centres
- a high degree of automation
- the ability to process high transaction volumes
- integrated audit and tracking tools to help with regulatory compliance
- the ability to develop multiple budgets with multi-currency support
- consolidation functionality, including foreign subsidiaries
- extensive reporting capabilities that utilise reporting hierarchies

### Account structure

Pronto Xi incorporates a Master Chart structure to meet your organisation's reporting requirements.

The Master Chart specifies what each element within an account code represents. For example, the first two characters of an account code may represent the company; the following four characters a cost centre; characters seven and eight a department; and characters nine to 12 the natural account code.

Having defined valid codes for each component of the Master Chart, you can easily generate all, or a selection, of General Ledger accounts, reducing the chance of posting to incorrect accounts.

Your account structure can change as your business changes. For example, if your company uses one character for a region code and the number of regions increases, expand the account code to handle a more extensive range. Pronto Xi maintains data integrity on the live General Ledger, including all archived history and related sub-ledgers.

## Account features

General Ledger automates the flow of postings based on your specific requirements using special accounts to specify how Pronto Xi maps each transaction onto General Ledger. This means data entry staff require only minimal knowledge of General Ledger postings.

Maintain multiple budgets for each account code for management and statutory reporting. You can also generate a variety of management reports, creating different views based on any number of hierarchies.

## Types of accounts

General Ledger allows you to create two types of accounts:

### Statistical accounts

Statistical accounts collate relevant non-financial operational data to simplify reporting on non-financial KPIs — such as cost per unit produced, revenue per employee and cost per kilowatt.

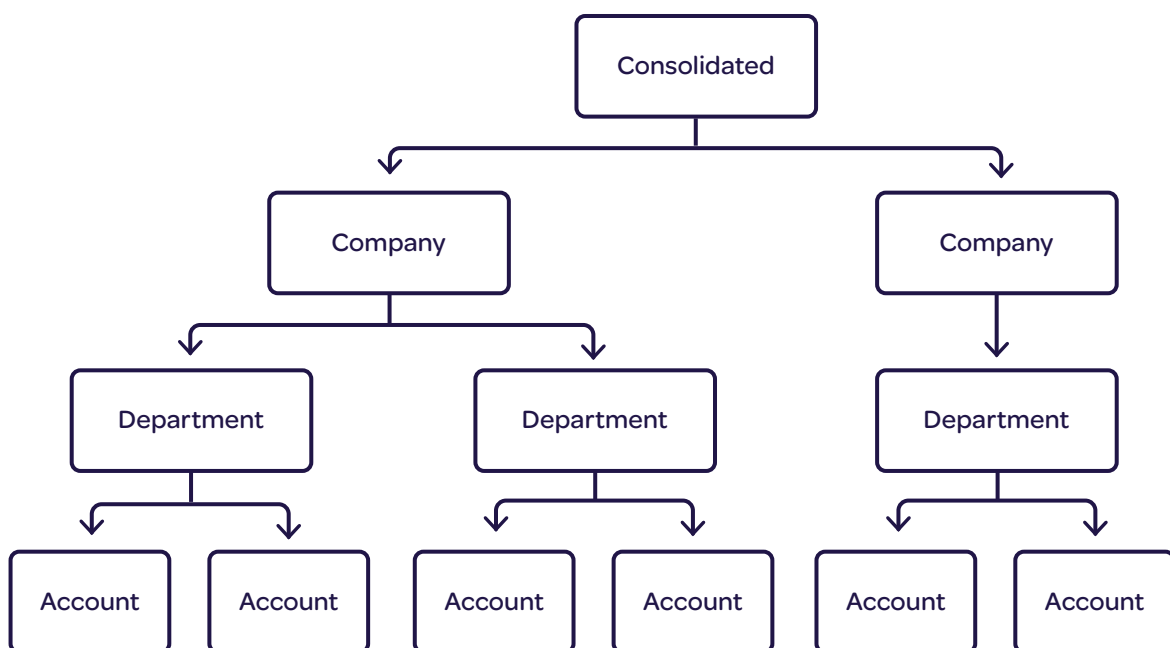
### Expense accounts

Capture additional details for expense accounts based on General Ledger tagging. This feature is useful for expenses like entertainment, telephone costs and employee travel, or tracking small projects.

## Budgets

General Ledger provides flexible and intuitive budgeting capabilities, including GL Budgets, Configurable Budgets and Hierarchy Budgets, and delivers:

- seamless interaction with Excel
- collaborative budgeting processes
- spreading and automated budget adjustments
- the ability to combine actuals with budgets to create adjusted budgets and forecasts
- sophisticated budget notes and auditing functionality



Create your own account structure

## Budget maintenance and reporting

GL Budgets provide a powerful, simple, flexible and intuitive approach to meet the most demanding financial budgeting requirements. Maintain GL Budgets at the account code level or group level (such as by department or natural account) to perform budgeting at the reporting level. You can also manipulate budgeting at the lowest level and get complete visibility of changes.

GL Budgets are optimised for easy data manipulation, meaning you can use a set of in-solution tools or leverage the power of Excel. These tools enable you to create adjusted forecasts by combining actuals and budgets, applying spread factors, and exporting and importing via Excel.

GL Budgets allow multiple people to contribute to the budgeting process using a structured contributor budgeting system that's flexible and simple. The Budget Contributor Management function distributes individualised and recipient-specific sub-budgets before aggregating these separate contribution budgets into the master budget.

Push sales and inventory budgets up to specified General Ledger account budgets so you can leverage important information within the operational budgets in the GL Budgets.

GL Hierarchy Views allow you to intuitively view and interact with your budgets based on your Hierarchy Budgets. Your budgets roll up or expand using the same structure as your Profit and Loss (P&L) or Balance Sheet.

## Configurable Budgets

Configurable Budgets create sales-based budgets using any combination of attributes from the customer and inventory master records.

For example, develop a three-level budget based on brand, class, category, group, territory, warehouse and industry attributes.

Create budgets daily, weekly or per period, and base them on a range of measures, including value, quantity, gross profit and gross profit percentage.

You can also generate quantity-based items using customer budgets, which roll up to warehouses. These budgets then publish a forecast which — because it aggregates to a warehouse — are used to drive material requirements planning (MRP) and distribution requirements planning (DRP).

Configurable Budgets leverage special account structures to push the sales budget values up to the relevant GL Budgets, helping to provide simple yet practical bottom-up budgeting.

In addition, they have been optimised to export to and import from Excel. This allows stakeholders across the business to contribute to the budgeting process using the Budget Contributor Management function.

## Hierarchy Budgets

Hierarchy Budgets produce budgets based on existing reporting hierarchies and are quick and simple to create. They provide the flexibility to budget at any level of granularity, with the budget then rolling up to the higher levels.

## Profit and Loss and Balance Sheet budgeting

Profit and Loss (P&L) and Balance Sheet budgeting now occur directly at any level in Pronto Xi. Change budgets for the P&L and Balance Sheet in the Hierarchy View, removing the need to export and import data from spreadsheets.



Maintain GL Budgets - Budget based on Period Actuals													
Sales													
Maintain GL Budgets - Budget based on Period Actuals													
GL Accounts Log Audit All Ajdt													
Maintain GL Budgets - Budget based on Period Actuals													
Standard	5	+											
Natural Account	Normal Balance	Year	Year or Period	Full Year	July	August	September	October	November	December	January	February	
4000 - Sales	Credit	2023	Period	-23,487,622.56	-12,011,851.00	-1,121,017.69	-1,088,888.00	-894,121.00	-880,689.00	-1,037,822.00	-1,159,861.00	-997,932.00	
4335 - Contract Revenue	Credit	2023	Period	-504,914.00	-262,668.00	-21,304.00	-23,629.00	-20,998.00	-23,401.00	-23,507.00	-21,294.00	-22,904.00	
4950 - Credit Card Surcharge	Credit	2023	Period	-114,538.09	-60,059.00	-5,519.30	-5,324.68	-4,913.00	-4,362.00	-5,190.36	-5,639.37	-4,990.00	
5000 - COGS	Debit	2023	Period	11,966,247.42	6,227,419.00	426,754.21	555,128.16	507,243.73	452,231.00	538,163.00	594,533.06	517,929.00	
5340 - Shipment Variance	Debit	2023	Period	322,320.81	41,000.99	2,018.00	4,113.00	37.00	4,448.00	7,377.00	2,446.00	240,583.00	

GL Account Budgets, Actuals By Period - 2022-23 Allocation													
Account	Description	Full Year	July	August	September	October	November	December	January	February	March	April	May
1001104000	C10 Retail VIC Sales	-3,656,924.91	-1,848,080.69	-179,628.84	-177,721.31	-130,401.96	-114,974.55	-149,827.11	-200,586.47	-136,538.23	-156,250.75	-187,188.75	-122,891.20
1002104000	C10 Online VIC Sales	-2,589,638.07	-1,421,575.77	-124,971.33	-125,667.52	-108,068.68	-81,718.97	-111,638.97	-136,568.97	-117,128.59	-79,372.18	-83,723.71	-100,301.10
2001104000	C20 Retail VIC Sales	-3,507,711.32	-1,828,337.87	-155,374.62	-153,576.54	-143,104.05	-146,227.59	-164,386.33	-173,115.48	-152,334.00	-147,861.99	-153,915.98	-138,146.90
2002104000	C20 Online VIC Sales	-2,431,409.08	-1,167,425.27	-125,929.95	-90,912.33	-119,488.91	-104,213.19	-118,256.35	-104,404.85	-118,765.59	-120,149.04	-114,995.11	-112,047.61
3001104000	C30 Retail VIC Sales	-3,251,156.10	-1,627,464.18	-155,265.66	-177,287.42	-129,577.11	-111,538.24	-160,034.11	-160,223.26	-131,705.52	-141,321.43	-158,516.70	-135,960.09
3002104000	C30 Online VIC Sales	-2,537,992.06	-1,414,265.83	-98,735.64	-98,429.43	-95,548.34	-107,990.12	-98,096.58	-98,268.17	-109,542.47	-82,545.33	-105,422.63	-103,074.78
4001104000	C40 H/O Admin Manage...	-3,203,664.14	-1,608,353.56	-147,854.84	-164,335.20	-137,815.21	-122,111.56	-146,264.47	-146,599.93	-132,789.14	-155,100.97	-146,639.57	-124,674.42
4002104000	C40 Online VIC Sales	-2,309,126.88	-1,096,327.83	-133,256.81	-100,958.25	-120,416.74	-91,914.78	-89,318.08	-120,133.87	-99,128.46	-102,835.31	-124,362.42	-90,861.90

Build budgets based on natural account

## Budgeting by account code

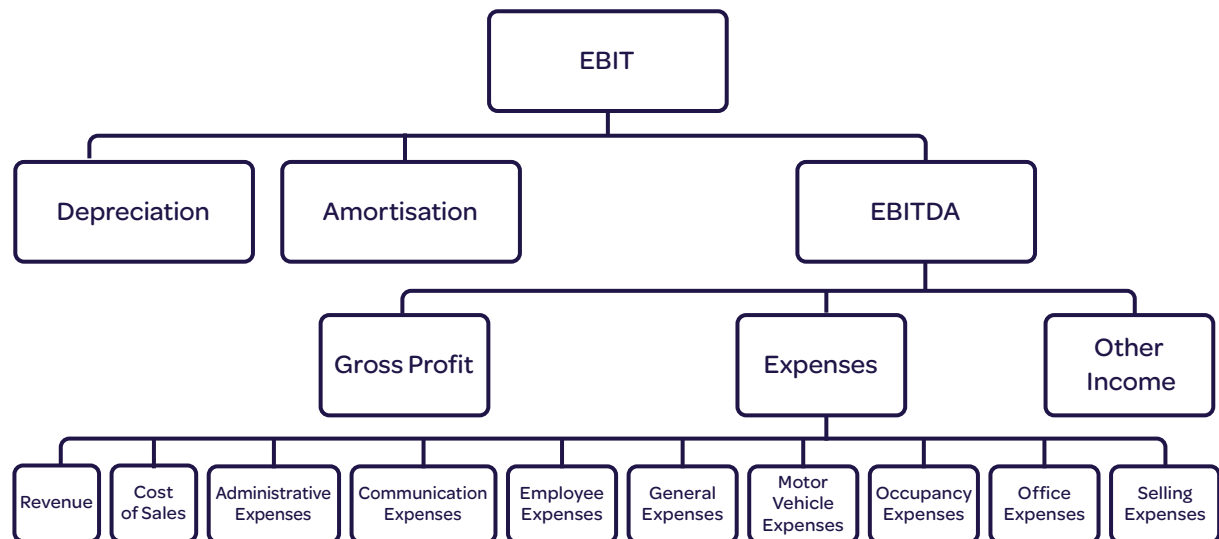
Pronto Xi allows you to budget based on the elements that make up the account code, such as the company and the natural account.

The example below shows budgeting by natural account: freight expenses roll up in the top section, and the elements that make up the budget are broken down in the second section. Maintenance occurs at either level.

## Financial reporting

GL Hierarchies provide flexibility in how General Ledger accounts are structured for reporting purposes.

The reporting hierarchies allow you to structure accounts based on the desired reporting outcome, ensuring that different users can get the reports they need.



Overview of small subset of GL Hierarchies



	Actual MTD	% Revenue	Actual LY - MTD	% Revenue	Actual YTD	% Revenue	Actual LY - YTD	% Revenue	Actual LY - Full Year	% Revenue
Revenue	2,537,160.26		1,856,266.09		6,937,839.22		6,053,248.15		26,722,594.94	
Cost Of Sales	2,620,831.96	103.30%	1,859,896.04	100.20%	7,015,390.05	101.12%	5,941,491.40	98.15%	26,865,446.01	100.53%
Gross Profit	(83,671.70)	(3.30%)	(3,629.95)	(0.20%)	(77,550.83)	(1.12%)	111,756.75	1.85%	(142,851.07)	(0.53%)
Expenses										
Administrative Expenses	26,858.25	1.06%	16,784.57	.90%	89,541.48	1.29%	54,983.98	.91%	249,366.82	.93%
Employee Expenses	228,865.63	9.02%	252,156.38	13.58%	673,263.79	9.70%	805,279.82	13.30%	2,960,947.47	11.08%
Communications Expenses	3,799.11	.15%	3,516.17	.19%	12,861.58	.19%	20,438.23	.34%	51,446.74	.19%
General Expenses	3,626.39	.14%	2,944.03	.16%	10,483.58	.15%	42,116.06	.70%	72,455.87	.27%
Motor Vehicle Expenses	20,400.08	.80%	17,596.11	.95%	54,685.92	.79%	55,635.15	.92%	231,102.92	.86%
Occupancy Expenses	61,174.17	2.41%	132,583.44	7.14%	219,248.29	3.16%	365,535.10	6.04%	993,554.79	3.72%
Selling Expenses	1,190.11	.05%	2,412.09	.13%	4,978.54	.07%	16,164.82	.27%	32,620.29	.12%
Office Expenses	5,116.93	.20%	4,109.76	.22%	14,825.33	.21%	13,380.25	.22%	57,246.47	.21%
Expenses	351,030.67	13.84%	432,102.55	23.28%	1,079,888.51	15.57%	1,373,533.41	22.69%	4,648,741.37	17.40%
Donations	309,098.12	12.18%	244,468.52	13.17%	893,574.57	12.88%	800,845.13	13.23%	3,439,609.11	12.87%
Contract Revenue	12,160.44	0.48%	14,365.44	0.77%	36,485.36	0.53%	36,485.36	0.60%	145,941.44	0.55%
Natures new product	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%
Rental Income	749.89	0.03%	3,269.77	0.18%	1,381.15	0.02%	4,790.50	0.08%	5,886.86	0.02%
Egg Production Revenue	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%
Management Fees	307,036.47	12.10%	242,691.57	13.07%	887,538.14	12.79%	795,217.20	13.14%	3,413,069.95	12.77%
Discount Allowed On Sales	10,201.73	0.40%	11,270.00	0.61%	37,146.11	0.54%	36,918.99	0.61%	156,527.36	0.59%
Settlement Discount Mattresses	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%
Rent Received	(97.02)	0.00%	(76.73)	0.00%	(280.48)	0.00%	(251.37)	0.00%	(1,078.68)	0.00%
Interest Received	80.85	0.00%	63.95	0.00%	233.74	0.00%	209.48	0.00%	898.93	0.00%
Sale of Assets	53.90	0.00%	42.63	0.00%	155.82	0.00%	139.65	0.00%	599.27	0.00%
Other Income	639,284.38	25.20%	516,095.15	27.80%	1,856,234.41	26.76%	1,674,354.94	27.66%	7,161,454.24	26.80%
EBITDA	204,582.01	8.06%	80,362.65	4.33%	698,795.07	10.07%	412,578.28	6.82%	2,369,861.80	8.87%
Depreciation expenses	54,464.75	2.15%	121,532.91	6.55%	202,872.63	2.92%	189,169.49	3.13%	739,727.25	2.77%
Depreciation	54,464.75	2.15%	121,532.91	6.55%	202,872.63	2.92%	189,169.49	3.13%	739,727.25	2.77%
Amortisation	107.80	(.00%)	85.26	(.00%)	311.64	(.00%)	279.30	(.00%)	1,198.54	(.00%)
Amortisation	107.80	(.00%)	85.26	(.00%)	311.64	(.00%)	279.30	(.00%)	1,198.54	(.00%)
EBIT	150,009.46	5.91%	(41,255.52)	(2.22%)	495,610.80	7.14%	223,129.49	3.69%	1,628,936.01	6.10%

Example of an IBM™ Cognos™ Analytics\* statement of financial performance report

## Reporting hierarchy structures

A simple hierarchy structure means anyone with accounting knowledge can easily produce financial reports using GL Hierarchies.

Pronto Xi lets you define the hierarchy structure as a series of parent-child relationships in line with fundamental accounting principles (for example, Current Assets sit under Assets). Once a structure is defined, you simply determine where the natural accounts should attach to the hierarchy.

## Out-of-the-box financial reports

General Ledger offers a selection of predefined compatible financial reports and hierarchies.

Attach your natural accounts to the appropriate spot within the hierarchy for out-of-the-box reporting. Reports include P&L, Balance Sheet and a Statement of Cash Flow, with varying levels of detail available. For a detailed list of reports, see page 20.

\*IBM and Cognos are trade marks of International Business Machines Corporation, and are registered in many jurisdictions

## Customised financial reporting

General Ledger offers customised financial reporting. To produce hierarchy structures and reports based on natural accounts or full General Ledger accounts, use predefined hierarchies and make necessary changes, or create hierarchies from scratch to get bespoke reporting outcomes.

Then, assign a single natural account to different places within a report. For example, a transport company may have a natural account for fuel, but the logistics department wants it to appear as a Cost of Sales account, while the marketing department wants it as an expense.

You can also set accounts, such as Cash at Bank, to appear as an asset when there is a positive balance and a liability when it's a negative balance.

## Complex reports

Because GL Hierarchies are built on simple parent-child relationships, they are intuitive and easy to understand. While generally populated with natural accounts, you can also combine them with separate hierarchies based on various elements of the Master Chart to deliver complex reporting outcomes.

## Transaction tagging

Tags allow you to capture and categorise transactions, making it easier to track expenses at a granular level without creating new General Ledger accounts. For example, post all motor vehicle expenses in a single account, using transaction tags to identify the types of expenses.

Tags are highly customisable, with support for hierarchy, budgeting and capturing quantities such as litres or tonnes.

Transaction Tag Summary <span>As at 21-JUN-2024 11:33:23</span>						
Full Year - By Period [By Master/Tag/Source]						
<a href="#">Drill Down</a> <a href="#">Calculate Snapshot</a> <a href="#">Design</a> <a href="#">Hide Zero Rows</a> <a href="#">Hide Zero Columns</a> <a href="#">Hide Grand Total</a> <a href="#">Tools</a>						
Grouped By: Master/Tag/Source			Year: 2022-2023		Ledger: Both P&L and Balance Sheet	
Standard		-	20	+		
Master	Description	Full Year	Jul 22-23	Aug 22-23	Sep 22-23	
FRE	Freight	33,201.45	12,350.00	10,502.00	9,804.00	
MVE	Motor Vehicle Expenses	20,067.00	5,830.00	6,455.00	7,011.00	
SA	Staff Amenities	13,229.09	6,640.09	2,489.00	4,100.00	
TEL	Telephone	7,496.00	2,601.00	3,005.00	1,890.00	
	Grand Total	73,993.54	27,421.09	22,451.00	22,805.00	

Example of the top level of tag reporting

Transaction Tag Summary <span>As at 21-JUN-2024 11:33:23</span>						
Full Year - By Period [By Master/Tag/Source]						
<a href="#">Drill Down</a> <a href="#">Hide Zero Rows</a>						
Grouped By: Master/Tag/Source			Year: 2022-2023		Ledger: Both P&L and Balance Sheet	
Standard		-	20	+		
Tag	Description	Full Year	Jul 22-23	Aug 22-23	Sep 22-23	
DIE	Diesel	7,011.00	0.00	0.00	7,011.00	
INS	Insurance	5,830.00	5,830.00	0.00	0.00	
MAI	Maintenance	6,455.00	0.00	6,455.00	0.00	
REG	Registration	771.00	0.00	0.00	0.00	

Drill down to the tag level for motor vehicle expenses

Trial Balance [As At: 21-JUN-2024 13:51:42]  
P&L Report - Period: July 2021 - 2022 in Currency: Local

GL M071

Trial Balance Notes Audit

Trial Balance Expand/Collapse Budget Undo Undo List Import Hide Zero Rows Expand All Collapse All Filter Chart User

Standard - 20 +

Description	N...	GL Account	Description	Full Year	July	August	September
- EBITDA			EBITDA	( 2,859,522)	( 167,535)	( 327,871)	( 204,275)
- Gross Profit			Gross Profit	( 4,269,475)	( 460,517)	( 733,335)	( 539,926)
+ Revenue			Revenue	( 8,968,867)	( 2,711,409)	( 2,854,778)	( 3,153,991)
+ Cost Of Sales			Cost Of Sales	4,699,392	2,250,892	2,121,442	2,614,065
- Expenses			Expenses	1,460,195	305,180	417,663	347,849
+ Administrative Expenses			Administrative Expe...	88,175	21,963	39,287	26,100
+ Employee Expenses			Employee Expenses	683,633	225,570	218,829	228,866
+ Communications Expenses			Communications Ex...	15,121	1,270	7,792	3,799
+ General Expenses			General Expenses	12,200	3,336	3,672	3,706
+ Motor Vehicle Expenses			Motor Vehicle Expe...	94,481	15,959	19,537	21,040
+ Occupancy Expenses			Occupancy Expenses	253,336	28,597	122,187	57,319
+ Selling Expenses			Selling Expenses	123,798	3,287	665	1,276
+ Office Expenses			Office Expenses	189,451	5,199	5,693	5,743
+ Other Income			Other Income	( 50,242)	( 12,198)	( 12,198)	( 12,198)

Create quick and powerful snapshots of key financial information with GL Hierarchy views

## Financial data

GL Hierarchy View creates a view of your financial data within a Pronto Xi screen. By presenting financial information in a similar structure to traditional financial reports, GL Hierarchy View makes it easy to validate figures from your financial reports and reconcile them to source transactions within Pronto Xi.

Personalise views based on individual or team information needs and build these into the Pronto Xi menu. Views obey masking, so your team only receives information relevant to them.

### View options

Once the GL Hierarchy is populated, you can use the default P&L View.

If you require non-standard or more complex views, use the GL Hierarchy View Designer to create a view exactly how you want it.

View options include:

- using predefined views that mirror your default financial reports
- bringing in actual to budget, then calculating and displaying the variance
- having separate columns for different companies, territories or divisions
- building ratios between the rows to see information such as the cost of sales as a percentage of sales

### Data updates

GL Hierarchy Views use staged data, so drilling up and down through the various levels is instantaneous.

Set the GL Hierarchy View to automatically refresh overnight or update "on the fly". You can also determine how many versions of the snapshot data you want to keep so that you can compare them with current data.

### Reporting

GL Hierarchy Views use the same hierarchies as standard Pronto Xi financial reports, enabling you to validate figures in your financial reports. It is also easy to drill through to the underlying transactions contributing to the period balances.

In addition, push views out to Excel for further manipulation or presentation.

GL Executive Summaries <span>As at 24-JUN-2024 10:09:04</span>													
Actual Vs Budget Current Year (By EBITDA)													
GL Executive Summaries <span>GL Accounts</span>													
GL Executive Summaries													
Grouped By:	EBITDA			Where:	GL Company Equal To 10			Budget ID:	0			Suppress	<input type="checkbox"/> Zero
Period:	September 2022-2023											<input type="checkbox"/> Total	
Ledger:	Profit & Loss												
EBITDA	MTD - Actual	MTD - Budget	MTD - Variance	MTD % Budget Achieved	YTD - Actual	YTD - Budget	YTD - Variance	YTD % Budget Achieved	Full Year - Actual	Full Year - Budget	Full Year - Variance	Full Year % Budget Achieved	
Gross Profit	-485,109	-366,701	-118,408	132.3%	-1,628,147	-962,203	-665,944	169.2%	-5,866,515	-3,144,196	-2,722,319	186.6%	
Expenses	454,572	317,950	136,622	143.0%	1,476,072	924,903	551,168	159.6%	5,617,067	2,612,563	3,004,504	215.0%	
Other Income	-23,841	-30,928	7,087	77.1%	-46,340	-90,527	44,187	51.2%	-248,142	-357,915	109,773	69.3%	
Grand Total	-54,379	-79,679	25,300	68.3%	-198,415	-127,627	-70,588	155.2%	-497,589	-889,548	391,959	55.9%	
GL Accounts for 0000007559 - Gross Profit <span>Detail % End</span>													
Standard	5												
EBITDA	MTD - Actual	MTD - Budget	MTD - Variance	MTD % Budget Achieved	YTD - Actual	YTD - Budget	YTD - Variance	YTD % Budget Achieved	Full Year - Actual	Full Year - Budget	Full Year - Variance	Full Year % Budget Achieved	
C10 Retail VIC Sales	-637,845	-457,654	-180,191	139.4%	-1,947,915	-1,282,937	-664,978	151.8%	-7,608,990	-6,473,997	-1,132,993	117.5%	
C10 Retail VIC Credit Card Surcharge	-3,045	-1,907	-1,138	159.7%	-9,509	-5,163	-4,346	184.2%	-35,084	-25,184	-9,901	139.3%	
C10 Retail VIC COGS	307,772	151,004	156,768	203.8%	825,530	474,296	351,234	174.1%	3,562,297	2,377,237	1,185,060	149.9%	
C10 Retail VIC Discount (\$ unit) A	4,680	4,339	341	107.9%	14,763	13,144	1,619	112.3%	54,469	24,409	30,060	223.2%	
C10 Retail VIC Freight	17,843	15,459	2,384	115.4%	61,017	50,661	10,356	120.4%	139,049	151,247	-12,198	91.9%	

See data and drill into more detail with GL Executive Analysis Summary

## Financial summaries

The GL Executive Analysis Summary is a powerful analysis tool. It provides instant insights and offers drill-downs to source data without creating reports.

GL Summary Views are highly customisable and can be based on a combination of General Ledger dimensions. These include natural accounts and departments.

## Cash flow forecasting

The ability to accurately model projected cash flow is a fundamental requirement for managing a business’s continued liquidity. With General Ledger, it’s easy to generate effective and flexible cash flow projections.

Choose exactly what to include in your projections based on assumptions specific to your business. You can also reflect information not currently available in the underlying database (such as upcoming capital expenditure) in cash flow projections.

Designed to work with Business Intelligence, cash flow reporting combines the power of Pronto Xi and the simplicity of IBM Cognos technology to deliver an outstanding solution.

Cash Flow Image <span>GL M046</span>													
Cash Flow Image <span>Starting Position</span>													
Cash Flow Image <span>% Find Detail Sales Projection Calc Calculate Cash Flow</span>													
Standard	15												
Date	Customer	Supplier	Employee No	PO Number	PO Backorder Flag	Invoice Value	Sales Value	Supplier Invoice Value	Purchase Order Value	Payroll Value	Start Position		
31-AUG-2022						0.00	0.00	0.00	0.00	0.00	1,611,640.00		
01-SEP-2022		10ABCFIN		4152		0.00	0.00	0.00	-1,650.00	0.00	0.00		
01-SEP-2022		10ACM		4149		0.00	0.00	0.00	-1,980.00	0.00	0.00		
01-SEP-2022		10ACM		4150		0.00	0.00	0.00	-1,100.00	0.00	0.00		
01-SEP-2022		10ACM		4151		0.00	0.00	0.00	-1,760.00	0.00	0.00		
01-SEP-2022		10AESMITH				0.00	0.00	-250.00	0.00	0.00	0.00		
01-SEP-2022		10AESMITH		3450		0.00	0.00	0.00	-16,500.00	0.00	0.00		
01-SEP-2022		10AESMITH		4148		0.00	0.00	0.00	-4,400.00	0.00	0.00		
01-SEP-2022		10AHM				0.00	0.00	330.00	0.00	0.00	0.00		
01-SEP-2022		10AIRROAD				0.00	0.00	-5,249.00	0.00	0.00	0.00		
01-SEP-2022		10ARISTON		3297		0.00	0.00	0.00	-991.44	0.00	0.00		
01-SEP-2022		10ASHORNE				0.00	0.00	-5,500.00	0.00	0.00	0.00		
01-SEP-2022		10ASHPALT		3593 AA		0.00	0.00	0.00	-990.00	0.00	0.00		
01-SEP-2022		10BA		4266		0.00	0.00	0.00	-239,250.00	0.00	0.00		
01-SEP-2022		10BORAL				0.00	0.00	-3,300.00	0.00	0.00	0.00		
Starting Position GL Accounts <span></span>													
GL Accountcode	Account Description	Current Balance	Future Balance										
1099991000	C10 H/O Admin Cash On Hand	329,572.03	0.00										
1099991020	C10 H/O Admin Cash in Bank Account	562,907.56	1,010,684.12										
1099991025	C10 H/O Admin Cash in CD Bank	97.07	-11,613.55										
1099991031	C10 H/O Admin Cheque Account - NZD (Local Equivalent)	30,300.00	-68,241.78										
1099991045	C10 H/O Admin Cheque Account - USD	688,763.68	-94,045.45										

Use Cash Flow Image with external applications like Excel

## Multi-company environments

In General Ledger, there are four ways to manage multi-company setups. You can:

- maintain multiple companies in one dataset
- use separate datasets for each company and consolidate them to a holding company
- use separate datasets for each company's subsidiary ledger and share a common General Ledger
- use foreign currency consolidation

Use the Master Data Management module to manage multiple franchises, trading companies or international subsidiaries. Get full visibility of your business entities from a single view so you can focus on expanding your business without the data pains.

Data from individual entities rolls up automatically based on defined rules and configurations, significantly reducing the risk of errors due to double handling.

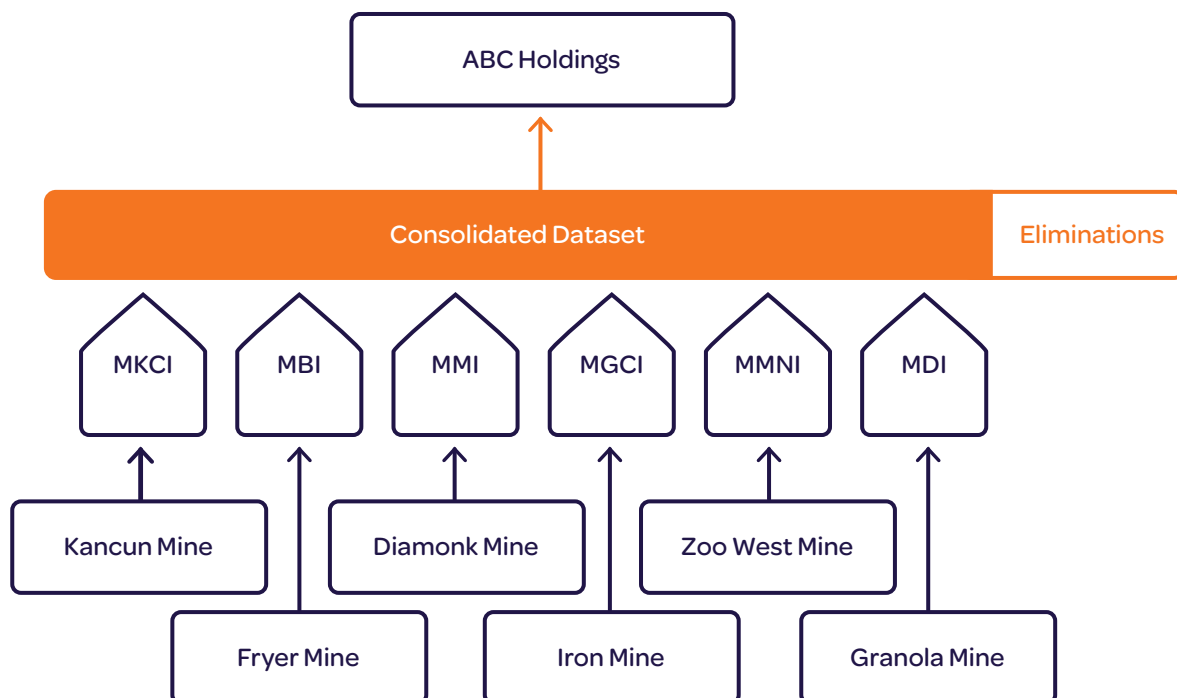
Because spreadsheet imports or manual data transfers between your entities' financial teams aren't needed, your period-end processing is quicker and error-free.

Multi-currency functionality allows you to trade in local currencies while consolidating necessary information in your home currency. You can easily handle inter-company trading and manage transfer pricing with multi-currency transactions while adhering to the different tax and legal regulations.

By feeding consolidated data into IBM Cognos reports, you can create a bird's-eye view of your business across all domestic or international locations. With these powerful aggregation capabilities, you can manage inventory, enforce credit limits for customers, use attributes to segment data and much more.

## Inter-company postings

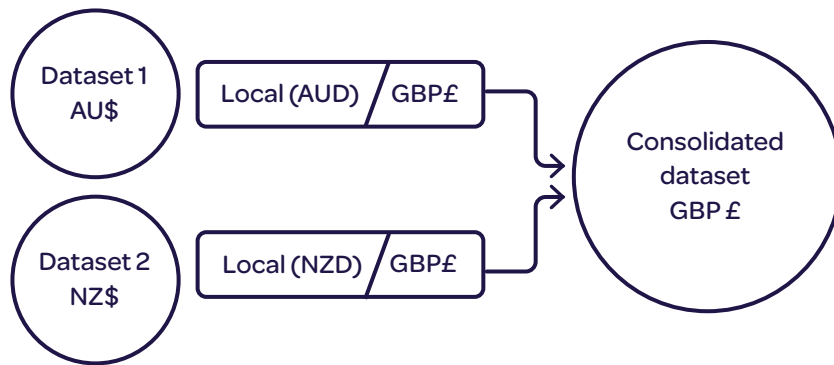
General Ledger can automatically raise inter-company balancing entries in a multi-company environment with a single dataset or a common general ledger. This ensures each company remains in balance within itself and the General Ledger.



Consolidate multi-company holdings







Overview of how data consolidates into a reporting currency

## Multi-currency reporting

Pronto Xi's Multiple Reporting Currencies (MRC) functionality helps you meet demanding International Financial Reporting Standards (IFRS), which require transactions to be recorded in both a local currency and a "functional" currency.

MRC records transactions in an unlimited number of functional currencies, providing you with complete flexibility. It also supports the "temporal method" of translation for fixed assets across each functional currency.

In doing so, MRC helps complex corporate structures comply with both local and international reporting and transact and report in various currencies and jurisdictions.

Use MRC capability across Pronto Xi's General Ledger, Accounts Receivable and Accounts Payable modules.

## Consolidation

With a robust consolidation engine, GL Consolidation is a flexible, intuitive and powerful tool that supports a wide range of financial consolidation needs — from straightforward consolidations to the most complex corporate structures.

Designed to work with Pronto Xi's Multiple Reporting Currencies, GL Consolidation is ideal for entities with operations in different regions using different local currencies. It is also flexible enough to consolidate datasets with different financial periods and years, regular and irregular periods, and non-uniform charts of accounts.

## Foreign currencies

Pronto Xi's Accounts Receivable, Accounts Payable and Purchasing modules support foreign currency transactions, maintaining values in foreign currency and the local currency equivalent in General Ledger.

Use the Foreign Currency functionality to:

- maintain customer and supplier accounts
- raise sales and purchase orders
- process cash receipts
- make cash payments
- maintain bank accounts
- transfer funds to and from foreign bank accounts

Foreign Currency can also perform currency revaluations of foreign customer and supplier balances.

## Tax systems

General Ledger has a globally compatible tax architecture that underpins tax reporting.

With a low-level, data-driven setup, it caters for a broad range of international tax regimes and their ever-changing compliance requirements.



## Tax analysis

General Ledger provides a range of tools to analyse and reconcile tax for reporting purposes.

Tax analysis is presented in a data grid, so you can easily apply filters and export information, and identify and isolate data to reconcile tax activities.

Records are collated into date-based groupings and marked with user-defined descriptions, ensuring the integrity of the reporting requirements when returns are being prepared. This allows you to undertake multiple work streams without the risk of duplicated accounting.

Input/Output	Tax Rate Code	Tax Rate	Entity	Exemption	Tax Amount	Base Amount	Tax and Base Amount
I	F - Exempt (Zero-Rated) G3/G15	0.0000	10 - Company 10		0.00	30,642.11	30,642.11
I	T - Taxable 10% G1/G10	10.0000	10 - Company 10		12,963.16	129,631.34	142,594.50
O	T - Taxable 10% G1/G10	10.0000	10 - Company 10		-7,293.70	-68,889.28	-76,182.98
O	T - Taxable 10% G1/G10	10.0000	10 - Company 10	Y	0.00	-47,900.00	-47,900.00
O	T - Taxable 10% G1/G10	10.0000	20 - Company 20	Y	0.00	-55,200.00	-55,200.00
O	T - Taxable 10% G1/G10	10.0000	30 - Company 30		0.00	0.00	0.00
O	T - Taxable 10% G1/G10	10.0000	30 - Company 30	Y	0.00	-23,000.00	-23,000.00
O	T - Taxable 10% G1/G10	10.0000	40 - Company 40		-20.00	-200.00	-220.00
O	T - Taxable 10% G1/G10	10.0000	40 - Company 40	Y	0.00	-16,000.00	-16,000.00

Input/Output	Tax Rate Code	Tax Rate	Entity	Tax Recognition Date	Exemption	Tax Amount	Base Amount	Transacted Curr Rate	Transacted Curr Amt Tax	Transacted Curr Amt Base	Batch	Trans	T	Tracking ID	Tracking Suffix	Tracking Seq	Sub Ledger
I	F - Exempt (Zero-Rated) G3/G15	0.0000	10 - Company 10	30-SEP-2021		0.00	2,631.56 USD	0.760000	0.00	2,000.00 DONAHCS	5 PO	4206				1.00	105UNENERG
I	F - Exempt (Zero-Rated) G3/G15	0.0000	10 - Company 10	30-SEP-2021		0.00	5,263.16 USD	0.760000	0.00	4,000.00 DONAHCS	6 PO	4207				1.00	105UNENERG
I	F - Exempt (Zero-Rated) G3/G15	0.0000	10 - Company 10	30-SEP-2021		0.00	63.16 USD	0.760000	0.00	48.00 DONAHCS	7 PO	4209				1.00	105UNENERG
I	F - Exempt (Zero-Rated) G3/G15	0.0000	10 - Company 10	30-SEP-2021		0.00	19,736.64 USD	0.760000	0.00	15,000.00 DONAHCS	8 PO	4166				1.00	105UNENERG
I	F - Exempt (Zero-Rated) G3/G15	0.0000	10 - Company 10	30-SEP-2021		0.00	2,631.58 USD	0.760000	0.00	2,000.00 DONAHCS	9 PO	4189				2.00	105UNENERG

Get full analysis for tax reporting

## Commitment accounting

You can use commitment accounting to track the value of outstanding orders against a General Ledger account by raising a purchase order for an item. Commitment accounting gives you greater control of expenditure performance against budget and better information to plan cash flow.

## User masking

Use masking to prevent individual users from viewing selected components of General Ledger. For example, restrict access to a specific department, company or region.

## Unearned income

Pronto Xi's Service and Rental modules post unearned income (i.e. income earned on a contract that relates to a future accounting period) to a Balance Sheet holding account and take it up as income in the period it applies to.

**PRONTO XI**

Pronto Xi Essentials – included modules



Optimise every aspect of your business with the Pronto Xi product family

## Integration with Pronto Xi

Most General Ledger transactions post automatically from operational transactions processed through other Pronto Xi modules.

Updates to General Ledger and subsidiary ledgers synchronise in real time and are controlled by mapping tables or special accounts.

Mapping tables are simple to set up and allow you to customise postings based on organisational requirements. Pronto Xi uses predefined accounts to avoid operational discontinuity if the mapping is not fully defined.

## Audits and tracking

General Ledger's comprehensive audit and tracking tools simplify compliance.

Audit Management provides an integrated audit that registers changes to key data — and captures who, what and when automatically. Pronto Xi includes tools that allow you to view and manage audit data.

Major transaction processes assign a tracking ID to events, while key enquiries drill back or forward through the various sub-ledgers, allowing you to view related postings.

Trace sales orders through Inventory, Customer or General Ledger and view every transaction.

## Excel import and export

Import or export files from a spreadsheet or a flat file into General Ledger or other Pronto Xi modules such as Accounts Receivable, Accounts Payable or Inventory.

You can also import bank statements, cash receipts and other bank information.

## Normal and prior-period journals

Post transactions directly into General Ledger without affecting any other ledger.

Journals typically post to the accounting period relevant to the transaction date; however, you can post them to an earlier period or the last period in the previous financial year by using a prior-period journal.

Authorised users can post transactions to closed periods and these are identified as posted after the accounting period closes.

## Automatic journals

Set up automatic journals as templates for recurring general journals, eliminating repetitive data entry.

Recurring journal types include:

- **Standing journals** — Create a batch of entries for posting each month for a nominated number of months
- **Distribution journals** — Distribute the total period movement of one account across a range of accounts (for example, allocating expenses across cost centres) by percentage or set amount
- **Masking journals** — Distribute the total period movement of multiple accounts across a range of accounts (for example, allocating pooled cost centres across other cost centres)
- **Self-reversing journals** — Post in the current period and reverse with a future posting in the next period
- **Periodic standing journals** — Create a batch of entries for each month but allow the posted amount to also change each month while accounts remain static

The screenshot displays the 'Standing / Self Reversing Journals' interface. At the top, there's a header with 'Standing / Self Reversing Journals' and a 'CLEAN' button. Below this, the title 'Cleaning Split' is shown. The interface is divided into several sections:

- Standing / Self Reversing Journals**: This section contains a 'Type' dropdown set to 'D - Distribution', a 'Status' field set to 'Ready to Post', an 'Account' field, and a 'Description' field.
- Posting Detail**: This section includes a 'Details' field set to 'Cleaning Split', a 'Reference' field set to 'CLEAN', and a 'Date To Post' field.
- Value Control**: This section has an 'Amount' field set to '0.00', a 'Last Posted' field, and an 'Amount Type' dropdown set to 'P - Percentage'.

Below these sections, there's a table titled 'Other Side Accounts. Percentage Allocated: 100.00%'. The table has columns for 'Account', 'Description', 'Details', 'Percentage', 'Tag Status', and 'Non Financial'. The data rows are as follows:

Account	Description	Details	Percentage	Tag Status	Non Financial
1099996080	C10 H/O Admin Cleaning	Cleaning re-allocation	40.00%		
2099996080	C20 H/O Admin Cleaning	Cleaning re-allocation	30.00%		
3099996080	C30 H/O Admin Cleaning	Cleaning re-allocation	20.00%		
4099996080	C40 H/O Admin Cleaning	Cleaning re-allocation	10.00%		

Example of a re-used distribution journal

# Cash payments

The Cash Payments functionality records payments from the bank for sundry expenses. You can also use it to post bank charges and other deductions from the bank account.

Make cash payments through the General Ledger, either via Accounts Payable or directly from the General Ledger and reconcile details of a manually raised cheque in the Cheque Register.

You can also enter the payments’ applicable tax, ensuring it is included in tax reporting and analysis.

Keep transaction detail history for as long as necessary. In summary mode, General Ledger holds data by period for an indefinite number of years while previous years’ transactions are archived.

General Ledger Cash Payment

C10 H/O Admin Cash in Bank Account

1099991020 - NB Bank

GL T004

General Ledger Cash Payment

Allocation

General Ledger Cash Payment

Batch: 00NKM8, Date: 31-JUL-2022, Total: 45.44

Ref/Cheque	Details	Tracking Type	Description	Tracking ID	Currency Amount	Local Amount
310722	Bank charges July 2022	CP	GL Cash Payment	128	0.00	45.44

Allocation - Reference 310722

+ Entry, Correct, Remove, Tax Details, Tag Details

Amount to Allocate: 45.44, Allocated: 45.44, Remaining: 0.00

Standard: 5

Account	Account Description	Reference	Details	Tax	Inclusive Amount	Exclusive Amount	Tax Code	Tax Code Description	Input/Output	Tax Amount
1099996070	C10 H/O Admin Bank Charges	310722	BANK CHARGES JULY 2022	I - Inclusive Amount	45.44	45.44	F	Exempt (Zero-Rated)	I - Input	0.00

Record cash payments in the General Ledger

PRONTO xi

RF

Credit Card No 1

CCI

Bank Account Reconciliation

GL T010

Credit Card No 1

One Match, Multiple Matches, No Matches, Generate Match, Bank Lines, Cash Transactions, Reconciled Bank Lines, Default Rules

Import Bank Lines, Run a Rule, Reprocess Matches

Credit Card No 1

Latest Bank Import: 19-JUN-2024, Unmatched Bank Lines: 10

Bank Balance: 106.52, Less Unmatched: 106.52, Balancing Amount: 0.00

GL Balance: 1,000.00, Less Cash Transactions: 1,000.00, Balancing Amount: 0.00

Reconciled Bank Lines: 0.00, Variance: 0.00

Bank Lines

Presented	Amount	Description	Transaction Type	Reference	GL Account	Tax Code	Tax Amount	Account Type	Account Name	Store ID
01-JUN-2024	-27.26	BNNS 582000 GLADESVILLE	GL Bank In/Out		1005106310	T	2.48			
02-JUN-2024	-154.94	BNNS 582000 GLADESVILLE	GL Bank In/Out		1005106310	T	14.09			
02-JUN-2024	-19.15	CLS EXPRESS 1640 HUNTERS HILL					0.00			
05-JUN-2024	-21.99	Ad Systems Pty Ltd Sydney AUS					0.00			
09-JUN-2024	-12.75	CLS EXPRESS 1640 HUNTERS HILL					0.00			
09-JUN-2024	1,000.00	PAYMENT RECEIVED, THANK YOU					0.00			
09-JUN-2024	-583.00	HARMAN COMMERCIAL TAREN POINT NSW					0.00			
17-JUN-2024	-9.29	INTEREST CHARGES	Interest Charged				0.00			
18-JUN-2024	-1.00	PARRAMATTA PARRAMATTA NSW					0.00			
19-JUN-2024	-64.10	BNNS 582000 GLADESVILLE	GL Bank In/Out		1005106310	T	5.83			

Cash Transactions

Date	Amount	Transaction Detail	Source	Reference	Batch Reference	Transaction No	Account Name	Tender Type	Tender Group	Store	Terminal
09-JUN-2024	1,000.00	Payment into CC1	Receipt	090624	00NKMN	1		Customer Other Card			

Reconcile transaction-based bank lines with smart matching

## Bank reconciliation

Pronto Xi's bank reconciliation supports traditional paper-based statements and transaction-based statements that match actual bank lines. Transaction-based reconciliation is driven by the importation of bank lines. Choose whether to automate this process (via a simple onboarding process for Australian banks) or opt for manual upload, which matches against Pronto bank transactions. There is an automated matching feature along with a categorisation function to improve the accuracy of matching transactions.

## Financial year calendar

There are 12 or 13 user-defined periods in General Ledger, and the length of each period is defined by period start dates.

Both regular and irregular periods are supported. Irregular accounting periods utilise financial calendars; for example, each month ends on the last Friday, or period quarters can last four to five weeks.

## Date-based transactions

The date of each transaction determines the period in which it is posted. The year and period number, relative to the financial calendar, is also stamped on each transaction.

Date-based transactions facilitate reporting and exporting information to third-party analytics tools, making sorting or filtering transactions by accounting period and year easier.

## End-of-period and end-of-year tasks

Automatically perform any tasks involved in closing the current period using the Period End Processing function.

At year-end, close out Profit and Loss accounts to the Appropriation accounts and update year-to-date balances. You can also independently roll out to Pronto Xi's main ledgers: Accounts Receivable, Accounts Payable, Inventory and General Ledger.

GL13 - Dynamic Statement of Financial Performance Australian Company Ltd For Reporting Hierarchy - 100 - Trial Balance										
Select Period	Currency		View Budget and Variance		View Type		Show % Columns			
Sep. 2023-2024	- Australian		No		Summary		Yes			
	Actual MTD	% Income	Actual LY - MTD	% Income	Actual YTD	% Income	Actual LY - YTD	% Income	Actual LY - Full Year	% Income
Depreciation	121,532.91	-6.57 %	122,093.03	-5.96 %	189,169.49	-3.13 %	180,736.37	-2.72 %	823,903.96	-2.66 %
Amortisation	85.26	0.00 %	99.96	0.00 %	279.30	0.00 %	327.32	0.00 %	1,273.02	0.00 %
Revenue	1,849,466.09	100.00 %	2,050,245.41	100.00 %	6,045,448.15	100.00 %	6,639,601.41	100.00 %	31,000,131.48	100.00 %
Cost Of Sales	1,859,896.04	-100.56 %	2,175,385.81	-106.10 %	5,941,491.40	-98.28 %	7,115,339.01	-107.17 %	21,792,802.88	-70.30 %
Gross Profit	(10,429.95)	-0.56 %	(125,140.40)	-6.10 %	103,956.75	1.72 %	(475,737.60)	-7.17 %	9,207,328.60	29.70 %
Administrative Expenses	16,868.12	-0.91 %	19,776.45	-0.96 %	55,257.69	-0.91 %	65,058.16	-0.98 %	305,800.38	-0.99 %
Employee Expenses	252,038.20	-13.63 %	233,121.27	-11.37 %	805,161.64	-13.32 %	744,224.25	-11.21 %	2,945,774.93	-9.50 %
Communications Expenses	3,516.17	-0.19 %	2,508.61	-0.12 %	20,438.23	-0.34 %	6,806.26	-0.10 %	36,849.71	-0.12 %
General Expenses	2,944.03	-0.16 %	3,362.65	-0.16 %	42,116.06	-0.70 %	11,011.04	-0.17 %	42,824.43	-0.14 %
Motor Vehicle Expenses	18,435.92	-1.00 %	20,132.72	-0.98 %	58,386.25	-0.97 %	47,982.17	-0.72 %	225,285.73	-0.73 %
Occupancy Expenses	100,719.83	-5.45 %	70,885.31	-3.46 %	316,807.86	-5.24 %	204,853.32	-3.09 %	860,040.40	-2.77 %
Selling Expenses	3,187.10	-0.17 %	3,736.61	-0.18 %	18,703.65	-0.31 %	10,206.83	-0.15 %	41,666.03	-0.13 %
Office Expenses	4,109.76	-0.22 %	4,466.62	-0.22 %	13,380.25	-0.22 %	14,625.98	-0.22 %	57,783.61	-0.19 %
Expenses	401,819.13	-21.73 %	357,990.24	-17.46 %	1,330,251.63	-22.00 %	1,104,768.01	-16.64 %	4,516,025.22	-14.57 %
Other Income	516,095.15	27.91 %	617,759.39	30.13 %	1,674,354.94	27.70 %	1,967,540.68	29.63 %	7,695,241.33	24.82 %
EBITDA	103,846.07	5.61 %	134,628.75	6.57 %	448,060.06	7.41 %	387,035.07	5.83 %	12,386,544.71	39.96 %
EBIT	(17,772.10)	-0.96 %	12,435.76	0.61 %	258,611.27	4.28 %	205,971.38	3.10 %	11,561,367.73	37.29 %
Net Profit Before Tax	(17,772.10)	-0.96 %	12,435.76	0.61 %	258,611.27	4.28 %	205,971.38	3.10 %	11,561,367.73	37.29 %
Net Profit After Tax	(17,772.10)	-0.96 %	12,435.76	0.61 %	258,611.27	4.28 %	205,971.38	3.10 %	11,561,367.73	37.29 %
Net Income	(17,772.10)	-0.96 %	12,435.76	0.61 %	258,611.27	4.28 %	205,971.38	3.10 %	11,561,367.73	37.29 %

Use any of your reporting hierarchies to produce a Statement of Financial Performance

## Emissions Tracking

To help businesses improve sustainability, Pronto Xi's Emissions Tracking functionality is accessible to every organisation running Financials.

Emissions Tracking captures activity data, calculates emissions and presents results. It records activity data during normal business operations but also integrates business-specific operations using infrastructure tools.

You can assemble, personalise, analyse and interact with carbon data through a dashboard.

Once you have set your emission targets, Emissions Tracking lets you identify and quantify options, establish a strategy and implement a practical plan to achieve accurate results.

## Business Intelligence

### Financial reports

Pronto Xi includes ready-to-go financial reports for the General Ledger, including:

- balance sheet
- Profit and Loss (P&L)
- trial balance
- transactions
- expense analysis — summary and detail
- projected cash flow
- account movement analysis
- Goods Received Not Invoiced (GRNI)
- statement of cash flow

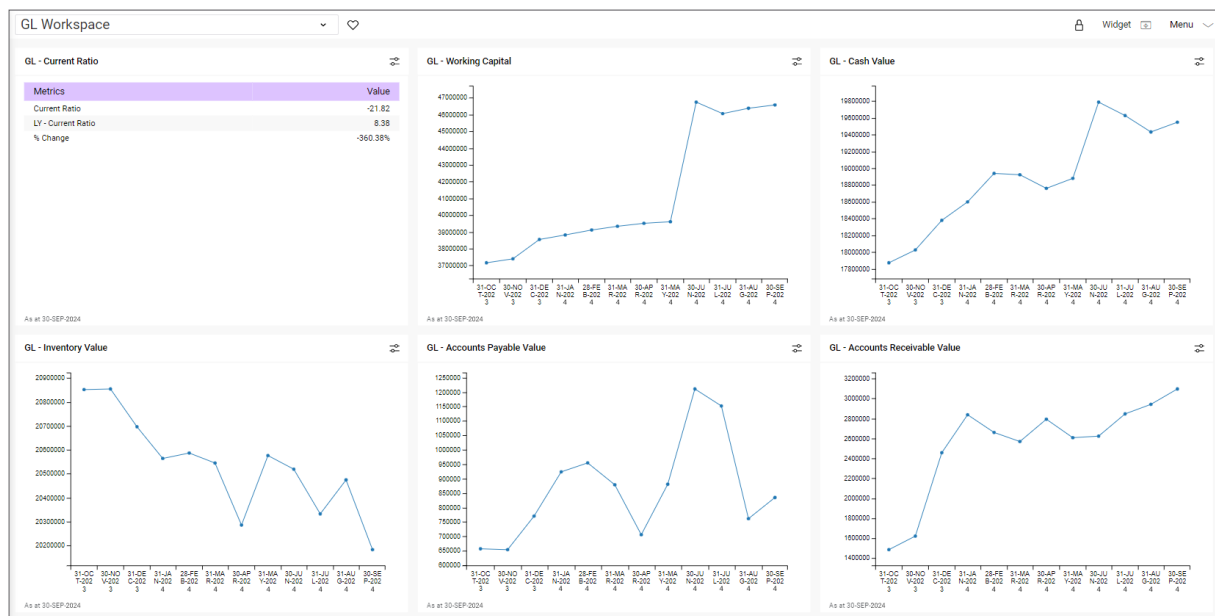
### KPI Library General Ledger metrics

Pronto Xi's KPI Library has a range of pre-configured KPIs to help you analyse your business and make effective and informed decisions.

The KPIs for General Ledger include:

- current ratio
- quick ratio
- cash ratio
- working capital
- debt/equity
- return on asset
- EBITDA to sales
- return on equity
- return on capital employed
- revenue
- Cost of Goods Sales (COGS)
- gross profit
- operating expenses
- EBIT
- EBITDA
- net income
- GL accounts receivable values
- GL accounts [payable Values
- inventory value
- GL cash value
- GL investments

These metrics can all be shown as snapshots, give you the ability to analyse trends over time.



Create KPI snapshots, email them to colleagues or deploy them within your company







About us

# PRONTO

SOFTWARE

We are an Australian developer of award winning business management and analytics solutions. Pronto Xi, our Enterprise Resource Planning (ERP) software, integrates accounting, operational and mobile features in a single system – optimising business processes and unlocking actionable insights. That's why for more than 45 years, over 1,500 Australian and global organisations, across a wide range of industries, have trusted Pronto Xi to simplify their most complex challenges.

With headquarters and our Development Centre located in Melbourne, we have support offices and consultants based across Australia, as well as a global network of Resellers and Solution Partners. Specialised business units within Pronto Software have the expertise to assist you with pivotal technology – Digital Transformation with Pronto Woven, Cloud and Hosting services with Pronto Cloud and Business Intelligence solutions with Pronto iQ.

When you choose Pronto Software, you gain a team with deep industry experience, giving us the ability to understand your specific needs and build innovative solutions that drive business growth and revenue.

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